

MSEC Executive Committee

DRAFT MINUTES

MAY 19, 2010

7:30 A.M.

CROWNE PLAZA, BILLINGS, MT

MEETING CALLED BY	Chair, Cal Boyle
TYPE OF MEETING	Emergency Meeting
NOTE TAKER	Chris Wilhelm
ATTENDEES	Cal Boyle, Karen Dellwo, Anna Kazmierowski, Patty Nordlund, MaryAnn Vester

Agenda topics

TREASURER'S POSITION

CAL BOYLE

DISCUSSION		
At the May 17, 2010 Statewide JSEC meeting, Sylvia Murray was elected Treasurer. She was not present for the meeting and has since declined the position. Someone must be appointed Treasurer until next year’s election.		
It was asked if officers could hold more than one position.		
CONCLUSIONS		
Karen Dellwo, Past Chair, was appointed to serve as Treasurer based on her banking background. Her role as Past Chair allows enough time to serve in both roles.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Audit the financial records as is customary when changing officers.	Karen Dellwo, Treasurer	Immediately, and annually thereafter.

AREA REPRESENTATIVES

CAL BOYLE

DISCUSSION		
MaryAnn Vester expressed an interest in serving as Area 5 Representative.		
Sylvia Murray expressed an interest in serving as Area 3 Representative.		
CONCLUSIONS		
Cal Boyle appointed MaryAnn as Area 5 Representative.		
Cal Boyle appointed Sylvia Murray as Area 3 Representative.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

NEXT MEETING**CAL BOYLE**

DISCUSSION		
Agenda items were discussed for the next MSEC Executive Committee meeting. Meeting format was discussed.		
CONCLUSIONS		
Agenda items include: Area Representative position descriptions, Awards, Communication with JSECs.		
The meeting will be face to face for those that can make it to Helena. Those that cannot will be conference in.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide Chris your June schedules	All	Monday, May 24, 2010
Compile Area Representative responsibility ideas submitted by other members and send to MSEC Executive Committee members.	Chris	Prior to next meeting.